

**FIRST 5 – PLACER  
CHILDREN & FAMILIES COMMISSION**  
11820 Enterprise Dr.  
Auburn, CA 95603

**Meeting Minutes, November 9, 2006**

Attendees – Commissioners & Staff:

**Dr. Sandra Naylor-Goodwin**, Chair, Children's Behavioral Health  
**Catherine Goins**, Vice-Chair, Commissioner, Childhood Development  
**Bob McDonald**, Commissioner, Early Intervention  
**Elaine Rowen**, Ph.D., Commissioner, Early Education  
**Kim Haswell**, Commissioner, Consumer  
**Dayle Edgerton**, Commissioner, Child Health  
**Melanie M. Cleary**, Commissioner Tahoe Area  
**Richard J. Burton**, M.D., MPH, Commissioner, Public Health Officer  
**Don Ferretti**, First 5 Director  
**Jo McCormack**, County Counsel  
**Nancy Baggett**, Staff Support, Administration

Commissioners & Staff Not in Attendance:

**Jim Holmes**, Commissioner, Board of Supervisors, District #3

Public Attendees:

**Judy Marston**, First 5 Facilitator/Recorder Team  
**Heidi Kolbe**, First 5 Facilitator/Recorder Team  
**Mike Romero**, Epidemiologist, Placer County HHS  
**Darlene Jackson**, Member of the First 5 Plan Writing Team  
**Paula Anderson** – U.C. Cooperative Extension - Nutrition and Early Literacy  
**Vicky Panteis** – U.C. Cooperative Extension - Nutrition and Early Literacy  
**Judy Chavez**, Nursing Student  
**Mr. Chavez** (husband of Judy Chavez)

**Call Meeting to Order**

Meeting called to order at 4:37 PM

**Public Comment:**

There was no public comment.

**I. Approval of Minutes:**

**Motion** to approve the minutes from October 12, 2006 meeting.

Rowen/Goins / Unanimous

## **II. Commission Action Items**

### **1. Annual Fiscal Audit**

A requirement of the California First 5 Commission is that local commissions prepare an Annual Independent Fiscal Audit.

#### **Action Requested**

Approve the Annual Fiscal Audit

Linda Volk of Gilbert & Associates reviewed the audit page by page with the Commission. A discussion was held on how the audit was conducted and Commissioner questions were answered. The Commission is in a good financial position and there are no findings or corrective actions to be reported in the audit.

**Motion** to accept the audit. Goins/Burton / Unanimous

### **2. Workshop on the Draft 2007-2010 Strategic Plan:**

This was a facilitated workshop for Commissioners to review and provide input to the draft strategic plan.

#### **Action Requested**

Approve the draft strategic plan.

The Commission reviewed all known 0-5 data in a presentation by Mike Romero, Epidemiologist for the County Health and Human Services Department. The Commission reviewed the draft plan section-by-section with changes being made in response to Commissioner discussion, questions and suggestions. There was concern that the extensive outreach effort to invite the general community to provide input to the plan was not as successful as hoped. This was noted in the plan. The core values, vision and mission are the same. The writing team incorporated input from the community; removed redundancies, and clarified language. There will not be continuation funding. All programs will be invited to reapply for funding. Also, there is desire to know what the cost benefit ratio is for children served by agencies funded by First 5. This will be addressed in the new application process.

The draft plan will be posted on the First 5 web site and distributed to various community list serves for additional public comment. An invitation for public comment will be published in local papers. The Commission will schedule the plan for action on the December 14, 2006 meeting agenda.

**Motion** to approve draft plan with changes for additional public comment, returning to the Commission in December for approval. Goins/Burton / Unanimous

#### **Announcement:**

The December 14<sup>th</sup> Commission Meeting will start at 3:30 PM. in order to have Holly Burkett provide a presentation on the Return On Investment Study

Meeting Adjourned: 7:05 PM